ISMS Management Review Meeting
AGENDA

Date & time	Place	Chaired by

1   Action arising

Progress update on actions raised in previous management reviews.

[Attach minutes from the previous meeting]

2   Changes

Discuss any *significant* information risk and security related changes (internal or external to the organisation) that are relevant to the ISMS*.*

[Attach relevant information]

3   ISMS performance

Discuss information risk and security management performance trends/issues *such as:*

3.1   Nonconformities and corrective actions

[Attach status information]

3.2   Monitoring and measurement results

[Attach metrics]

3.3   Audit results

[Attach reports]

3.4   Fulfilment of business objectives

[Attach the objectives]

4   Interested parties

Discuss any feedback from 'interested parties' (ISMS stakeholders).

[Attach relevant information]

5   Results of risk assessments and Risk Treatment Plan

Discuss the information risk management process, ensuring its suitability, adequacy and effectiveness.

[Attach status information]

6   Continual improvement

Discuss any proposed/required changes to the ISMS requiring top management approval.

[Attach proposals]